

1. Honest with others and self
2. Eager to learn about their trade and job position
3. Able to work patiently with others in stressful situations
4. Cleanly Dressed (Non-sloppiness)
5. Good Work Habits
  - Stays focused on task
  - Punctual
  - Pride in doing quality work
  - Keeps work area clean
  - Keeps personal work items organized and in designated location
6. Able to receive constructive criticism with a positive attitude
7. Does not point the finger at others to cover their own non-conformances
8. Does not use foul or crass language, out of respect of others
9. Not intimidated by change
10. Constantly looking for ways to improve self and their work place, offering constructive solutions rather than complaining
11. Enjoys sharing their knowledge with others, to make fellow employees' job easier
12. Has a willingness to go the extra mile
13. Does not need constant supervision to complete tasks consistently and on-time
14. Will not support supervisor or fellow-employee, to win their personal approval, when knowing the supervisor or fellow-employee is in error or negligent in their duties
15. Does not take advantage of stressful situations that happen to fellow-employees or management, for personal advancement
16. Does not fault supervisors for tough decisions they must make to assure the company operates efficiently and profitably